

**CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED**

(A Subsidiary of Coal India Limited)

A MINI RATNA COMPANYGONDWANA PLACE, KANKE ROAD, RANCHI-834 031

No : CMPDI/HQ/SE/R/19-20/E-

Dated 11/09/2020

EMPLOYMENT NOTICE

Central Mine Planning & Design Institute Limited, a Mini Ratna Company and one of the profit making CPSUs in energy sector of the country invites application from Indian citizens for filling up the vacancies in the following posts, which may increase/decrease at the discretion of Management : -

1.0 NO. OF VACANCIES

Sl. No	Name of Post	Grade	Basic Pay	UR	SC	ST	OBC (NCL)	EWS	Total*	ESM	PwBD	Categories of Disabled suitable#	Physical Requirement#
Current Vacancies													
1	Asst. Driller (Trainee)#	T&S Gr. C	Rs. 31,852.56	7	7	1	0	0	15	2	-	Not identified for PwBD	Not identified for PwBD
2	Jr. Scientific Assistant Gr. II	T&S Gr. D	Rs. 29,460.30	7	3	0	5	0	15	2	1 (HH)	OA, OL, HH	S,BN,SE, RW,MF
TOTAL				14	10	1	5	0	30	4	1		

ABBREVIATIONS USED:

UR = Unreserved; SC - Scheduled Caste, ST - Scheduled Tribe; OBC - Other Backward Classes (Non Creamy layer); EWS - Economically Weaker Section; ESM - Ex-Serviceman; PwBD - Person With Benchmark Disabilities

HH= Hearing Impaired, OA=One Arm, OL=One Leg, S= Sitting, BN= Bending, SE=Seeing, RW=Reading & Writing, MF=Manipulation by Fingers.

Note:

The number of vacancies may increase or decrease at the discretion of CMPDI management. Amongst the above posts, post at Sl.No. 2 i.e. Jr. Scientific Assistant Gr. II is identified for PwBD and only the category of disabled as given above are suitable to apply. However, only 01 post of Jr. Scientific Assistant is reserved for PwBD with HH category of disability. For the post of Asst. Driller (T), physically handicapped persons are not eligible to apply.

For the post at Sl.No. 1, the incumbents will be recruited as Asst. Driller (T) in T&S Gr. C and after completion of 01 year training, they will be regularized in T&S Gr. B with Basic Pay of Rs 34,391.65.

SC/ST/OBC/EWS vacancy reservations are applied vertically and ESM/PwBD vacancy reservations are applied horizontally as per Govt. of India rules. *Total numbers of vacancies are inclusive of number of vacancies of ESM & PwBD.

The cut-off date for determination of eligibility/suitability of a candidate shall be the date of notification i.e. 26/09/2020.

The total emolument of the above post comprises of Basic pay, VDA, SDA, Attendance Bonus, allowances viz. Special Allowance, Transport subsidy/conveyance reimbursement, Fuel Allowance, House Rent Allowance in case Quarter is not provided as per company's norms and other benefits like Free Medical Treatment, Home Town & Bharat Bhraman, Gratuity, PF, Pension etc. The above posts also carry annual increment @ 3% of Basic Pay on progressive basis.

One candidate can apply for only one post.

2.0 QUALIFICATION

As on 26/09/2020, the applicant should have **passed** the minimum qualification as given below.

S.N	Name of Post	Minimum Qualification
i)	Asst. Driller (Trainee)	Matriculate with 03 years Diploma or equivalent in Mech./Automobile Engineering preferably in drilling from a recognized Technical Institute
ii)	Jr. Scientific Assistant Gr. II	Graduate in Science with Chemistry as one of the subject

3.0 AGE LIMIT

As on 26/09/2020, the applicant must have completed minimum age of 18 years and should not exceed 30 years. However, relaxation in the upper age limit of 30 years for claiming age relaxation is as follows:

S.N	Category	Maximum age relaxation permissible beyond the upper age limit (As on 26/09/2020)
1	UR/General	No relaxation
2	SC/ST	5 years
3	OBC (NCL)	3 years
4	PwBD (UR)	10 years
5	PwBD OBC(NCL)	13 years
6	PwBD SC/ ST	15 years
7	ESM	Actual period of service rendered in Defence services + 03 years (08 years for SC/ST ESM), subject to maximum age of 50 years
8	Departmental candidates of CIL & its subsidiaries	No upper age limit. However, they shall ensure that their application form is forwarded through proper channel and/or they are in possession of "No Objection Certificate" from the Competent Authority at the time of Document verification.


Note:

- i) Age relaxation is applicable for ex-servicemen category candidates who has put in at least six months continuous service in the Armed Forces of the Union as per Govt. of India guidelines.
- ii) Candidates availing age relaxation/declaring to belong to SC/ST/OBC(NCL)/ESM/PwBD should submit respective valid/recent Caste Certificate/ Ex-Servicemen (Discharge Certificate) or Disability Certificate issued by the competent authority in the prescribed performa/format, without which they would be treated as candidate of Unreserved Category. For certificate format and competent authority to issue the said certificate, Annexure-II (available at CMPDI website) may be referred.
- iii) Caste Certificate for SC/ST/OBC (NCL) candidate should be issued by any of the following authorities. Certificates issued by other authority or not in prescribed format, will be rejected.
 - a. District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Dy. Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
 - b. Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/ Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar.
 - d. Sub-Divisional Officer of the Area where the candidate and/or his family normally resides.
- iv) The Date of Birth as recorded in the Matriculation/ SSC/ High School or Equivalent Examination certificates only will be accepted. No subsequent request for change in Date of Birth will be entertained.

4.0 RESERVATION AND RELAXATION

Reservation and relaxation for SC/ST/OBC (Non-Creamy Layer)/ESM/PwBD will be provided as per guidelines of Government of India.

5.0 HOW TO APPLY

- 5.1 All candidates including departmental applicants, fulfilling all the eligibility criteria can apply through **ONLINE** mode only by logging into CMPDI website www.cmpdi.co.in > Recruitment > 'Online Recruitment' button  between 26/09/2020, 9:30 am to 25/10/2020, 12:00 pm.

Online Recruitment

However, employees of CMPDI/CIL or other subsidiaries of CIL applying against advertisement should also apply online and forward his/her application (i.e. ON-LINE Application Form generated through our website) **through proper channel only**.

- 5.2 Advertisement is available in both English and Hindi. Candidates may select either of them at their convenience.
- 5.3 Candidates are advised to go through the advertisement carefully for assessing his/her eligibility in accordance with the qualifications and other norms like age, caste etc.
- 5.4 Candidates belonging to SC/ ST/ OBC (NCL)/ Ex-Servicemen/ PwBD should submit self-attested copies of certificates issued by the Competent Authority to that effect along with the application. OBC (NCL) candidates are required to produce **latest** Other Backward Class (Non-Creamy Layer) Certificate in the prescribed format. For Prescribed format refer Annexure-II available at CMPDI website.
- 5.5 Candidates belonging to categories other than SC/ST/Ex Servicemen/PwBD & Departmental categories are required to pay a non-refundable application fee of **Rs 500/- (Five Hundred Rupees only)** only through the online facility of '**SB Collect**'.
- 5.6 If a candidate has gone through the advertisement properly and they fulfill the eligibility criteria, they have to follow the following steps for applying against the vacancy:
Step 1: Registration
Step 2: Fee Payment
Step 3: Apply Online
Step 4: Final Step [For candidates belonging to SC/ST/OBC (NCL)/ESM/PwBD only]

5.7 Step 1 : REGISTRATION

- 5.7.1 Please enter First Name, an email id, mobile number & post applied for registration. Email id and password as provided during registration will be your login id and password.
- 5.7.2 The name, e-mail id & mobile number provided during registration cannot be changed / corrected later and will appear on the application form. Please ensure to fill in the correct name as per your Matriculation (10th) Certificate. The email id and mobile number provided should be in use. Mobile number will verified through OTP.
- 5.7.3 Password Policy : Password should have minimum six characters with at least one alphabet, one numeric character and one of the following characters ! @ # \$ % ^ * _ : } { ; = () + | ?
- 5.7.4 Before proceeding for Registration, please read the Terms and Conditions and accept.
- 5.7.5 Once registered successfully registered, note down the '**Registration Number**'. The **Registration Number** will be sent through SMS/available at 'Instruction to the Candidates' page at S.N. 2. This will be used during fee payment.

5.8 Step 2 : FEE PAYMENT

- 5.8.1 Ensure that pop-ups are not blocked in browser settings; if it is blocked please ensure to allow pop up for this site.
- 5.8.2 SC/ST/ESM/PwBD/Departmental candidates may directly proceed to fill the Application form online since they are exempted from payment of Application Fee.